

- Search Archive
- Archiving Settings
- Conversations

## Archive Settings

Use the form below to manage the archiving settings.

### Message and Metadata Settings

Enable or disable message and/or metadata archiving.

**Conversation State Archiving:**

Record who talks to who, how long their conversations last, and the number of messages in each conversation. The actual message contents will not be recorded unless message archiving is enabled.

**Message Archiving:**

Archive the full text of all messages sent between users. Message text will be searchable using keywords.

Archive one-to-one chats

Archive group chats

Only archive conversations of the following room names (separated by comma)

**Idle Time:**

The number of minutes a conversation can be idle before it's ended.

**Max Time:**

The maximum number of minutes a conversation can last before it's ended.

### Index Settings

View and/or rebuild the current Search Index.

Current Search Index - The current size of the message index.	16.0 K
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Archived Message Count - The total number of archived messages.	165
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Archived Conversation Count - The total number of archived conversations.	18
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